



Regulations for Student Housing at King Saud University

First Edition

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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

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Chapter One

Definitions and Objectives

Chapter One: Definitions and Objectives

Article One: Definitions

The following words and expressions, wherever they may appear in the regulations booklet, have the meanings stated below except when stated otherwise.

1. The University: King Saud University.
2. Administration: Male and female student housing administration.
3. Student: All students, male and female, enrolled and regularly attending the university for study, regardless of educational level or nationality, and residing in university housing.
4. Housing: King Saud University student housing for both male and female students.
5. The supervisor: Both male and female supervisor at the male or female students' housing.
6. Housing Unit: The room or apartment where the student resides.
7. Committee: The Disciplinary Committee for student housing, responsible for reviewing violations committed by students within university housing.
8. Violation: Any act or behavior by a student that breaches the regulations, rules, and instructions applicable in student housing and the university, as well as anything that disturbs order and public morals.
9. Penalty: The decision issued against the violating student, as stipulated in the housing regulations or the university's student disciplinary regulations.

Article Two: Objectives of the Regulation

This booklet aims for the following regulations:

1. Create an appropriate living environment for the student according to the available resources.
2. Provide a quiet, stable, and safe environment conducive to academic achievement and the realization of aspirations.
3. Clarify the requirements and procedures for residing in student housing.
4. Support positive values and instill a sense of order, cooperation, and harmony among residents.
5. Regulate student behavior within the student housing.
6. Impose disciplinary actions for violations.



Chapter Two

Conditions and Regulations

Chapter Two: Conditions and Regulations

Article Three: Conditions for Student Housing Admission

1. The student must be accepted into one of the university's colleges and be regularly attending classes.
2. The student must complete all registration procedures and submit the required documents for the semester in which they wish to reside in housing.
3. The student must not have been previously expelled from housing permanently.
4. The student must agree to comply with the administration's regulations and organizational bylaws.
5. The student must be free from contagious diseases and chronic illnesses that require special and continuous medical care.
6. The student must pay the prescribed accommodation fees along with a security deposit.
7. The student's family must reside outside the city of Riyadh (specific to female students).
8. The scholarship student must have an official scholarship from the university.
9. The student will reside in the housing unit based on availability and according to the guidelines set by the Housing Administration.
10. The administration has the right to add other conditions as it deems appropriate for the organization of housing or in response to new circumstances.

Article Four: Visitation

Students are allowed to receive visitors in housing according to the following conditions:

1. Visitors are permitted to enter housing during the times specified by the administration, provided the student is present in their housing unit and consents to the visit.
2. Visitors are not allowed to stay overnight in the housing under any circumstances.
3. The administration has the right to end or prohibit a visit if there is a complaint or a violation of any regulations, instructions, or public morals.

Article Five: Eviction Cases

The Housing Administration has the right to evict a student and hold the student responsible for their personal belongings in the following cases:

1. Upon the student's graduation from the university.

2. Withdrawal from the university or transferring to another institution.
3. Taking a leave of absence, deferring, or discontinuing studies at the university.
4. During official holidays.
5. If a decision is made to expel the student from housing for a regulatory reason.
6. Upon committing violations as outlined in the housing regulations, pending a decision by the Disciplinary Committee in university housing.
7. Failing to complete the checkout process from housing within the specified time.
8. If it is decided to evacuate the housing or a part of it due to emergency circumstances determined by the university.



Chapter Three

Rights and Obligations

Chapter Three: Rights and Obligations

Article Six: Student Rights

1. Providing the student with suitable housing.
2. Offering public services that meet the needs of the resident student according to available resources.
3. Allowing the student to engage in cultural, social, sports, and recreational activities according to the instructions and decisions issued by the Housing Administration.
4. Receiving visitors in the places and at the times designated by the Housing Administration.
5. Providing maintenance services for the housing unit.

Article Seven: Student Obligations

1. The resident student must adhere to the rules, laws, regulations, and instructions of the Housing Administration.
2. The resident student must maintain good conduct and behavior with peers and housing staff and must not engage in any actions or behaviors that deviate from the tenets of the religion, customs, and good morals.
3. The student must present proof of identity upon request and comply with the directions of the on-duty supervisor.
4. The housing unit must not be used for purposes other than residence.
5. The student must wear attire that conforms to public decency while moving around within the housing.
6. The student must not make any alterations to the housing unit, internally or externally, in any form.
7. The student must not keep any animals, birds, or musical instruments of any kind.
8. The student must maintain the cleanliness of the housing and all its facilities and ensure the safety of its contents.
9. The furniture in the housing unit is considered the responsibility of the student registered under their name, and the student will be held accountable for any lost or intentionally damaged items, with penalties and payment methods determined accordingly.
10. Electrical appliances and other devices in the housing must be operated according to their technical guidelines.
11. The student must not use or install electrical appliances or equipment that are not compatible with the voltage or electrical outlets, and if this is violated, the student will bear the consequences.
12. The student must immediately report to the Housing Administration any malfunction, defect, or damage in the housing unit and allow the Housing Administration to carry out maintenance work.

13. Turn off water faucets, all lights, and unplug all unnecessary electrical equipment. Close windows and turn off the air conditioning when leaving the housing unit.
14. Be economical in the use of water and electricity.
15. Do not possess or bring in prohibited materials, whether paper, electronic, physical, immoral books, images, or any flammable or explosive materials.
16. Do not smoke in any form or method inside the housing buildings and its facilities.
17. Do not use incense burners, candles, coal, fireworks, gas appliances, or anything similar that violates safety instructions within or outside the housing unit.
18. The student's personal belongings and their safekeeping are the responsibility of the resident student.
19. Vacate the housing unit of the student's belongings at the end of each semester or when any of the eviction cases mentioned in these regulations apply.
20. Do not tamper with housing property and equipment.
21. Do not hang pictures, drawings, or banners on the walls, doors, or windows in any manner without prior permission from the administration.
22. Maintain quietness and do not disturb others.
23. Do not allow unauthorized persons to enter.
24. Allow the on-duty supervisor to inspect the housing unit and report any observations.
25. Do not engage in any actions that would violate housing regulations, its contents, and public property, subjecting the violator to disciplinary actions as outlined in the disciplinary regulations.
26. Reside in the housing unit assigned to the student and do not change it without prior permission from the Housing Administration.
27. Vacate the housing unit immediately if a decision is made to terminate residency for any reason, whether permanently or temporarily, or in case of necessity for renovation or repairs, or any other reason.
28. Comply with any other obligations imposed by the Housing Administration for specific circumstances, which will be communicated internally.



Chapter Four

Violations and Penalties

Chapter Four: Violations, Penalties, and Procedures for Addressing Them

Article Eight: Violations That Expose the Resident Student to Accountability and Penalties

1. Carrying, storing, or using weapons of any kind.
2. Consuming or promoting alcohol and drugs of all kinds.
3. Impersonating another person or falsifying documents or tampering with the submission of documents.
4. Introducing or using flammable or explosive materials.
5. Introducing or using prohibited chemicals or materials that pose a danger to the safety of the residents.
6. Issuing or distributing any publications or statements without prior approval from the Housing Administration.
7. Disrupting authorized programs and activities within the housing.
8. Inciting sectarian, religious, or regional strife and similar actions.
9. Gathering and causing chaos.
10. Physical assault or verbal abuse of others or intentionally harming them.
11. Deliberately damaging public property in the room, building, or any housing facility.
12. Residing in housing buildings without paying fees and obtaining an official contract.
13. Sheltering individuals from outside the student housing who do not have authorized residency.
14. Using the housing unit for purposes other than official residence.
15. Assaulting or abusing student housing staff, including administration employees, supervisors, security personnel, contractors working at the university, and their employees.
16. Insulting religion, the nation, or the university by any means.
17. Violating current regulations and instructions issued by the Housing Administration, the Deanship, the university, or the state.
18. Misusing photographic equipment and mobile phone cameras and violating others' privacy.
19. Staying in the housing unit after the contract ends without obtaining permission from the administration, resulting in financial penalties.
20. Disrespecting traffic regulations.

21. Smoking inside residential buildings, which will result in a financial penalty as per university regulations regarding smokers.
22. Bringing in unauthorized electrical and electronic devices without coordinating with the Housing Administration.
23. Bringing musical instruments and other noise-producing devices into university housing.
24. Gathering of multiple students in a housing unit or gatherings inside and outside the residential buildings that cause a disturbance.
25. Cooking inside housing units or in non-designated areas.
26. Bringing in any materials, such as books, magazines, or pictures, that are immoral and against laws and customs.
27. Tampering with devices and equipment inside housing buildings and facilities.
28. Engaging in any actions or behaviors that go against good morals and proper conduct.
29. Any other violations as determined by the Housing Administration.

Article Nine: Procedures for Handling Violations:

1. The event of a violation, a detailed report of the incident will be prepared, including the circumstances of the violation, attached with documentary evidence and witness statements if available. The report and documents will be submitted to the relevant committee for review to determine the appropriate penalty for the violation.
2. The Dean of Student Affairs will form a Disciplinary Committee for the university housing to review student violations within the housing. The committee's term will be two academic years, and its members will be nominated by the Dean of Student Affairs.
3. The Disciplinary Committee will meet as needed, upon the invitation of its chairperson. Meetings will only be valid if the majority of the members, including the chairperson, are present. Decisions are made by a majority vote of those present, and in case of a tie, the chairperson's side prevails.
4. The Disciplinary Committee must review the violations within thirty working days from the date the violation is referred to them.
5. No penalty will be imposed without summoning the student for investigation, hearing their statements, and recording this in the report. The student has the right to defend themselves and present evidence that could negate the alleged violation, including calling witnesses.

6. The student's right to provide their statements shall be forfeited if they are summoned three times to provide their statements and fail to attend without a valid excuse accepted by the committee. Their non-appearance shall be considered, and the student must be informed of the committee's decision.
7. The relevant committee has the right to summon individuals deemed necessary to hear their testimonies. The chairman shall formally invite them, and their testimonies shall be heard in the presence of members of this committee, with the content of these testimonies documented in the investigation report. Each witness shall sign their testimony. Each witness must be heard individually unless circumstances require confrontation between witnesses. The committee may choose to submit a witness's testimony in writing if it deems it necessary.
8. The student shall be summoned and notified of the violation in cases stipulated in this regulation via email or to their registered mobile phone with the university. The student is responsible for updating or modifying these registered details on their electronic page in the academic system.
9. The Dean of Student Affairs shall assume all the competencies stipulated in this regulation and may impose any of the penalties mentioned in Article (10) in the event of disruption or serious breach of the university's regulations or in cases that require special and confidential handling.
10. The student has the right to appeal against the penalty decision issued against them. The student shall submit their appeal to the Dean of Student Affairs within one month from the date of notification of the decision. The Dean of Student Affairs may decide on the appeal or refer it to the Permanent Committee for Student Discipline for consideration.

Article 10: Penalties

In addition to the disciplinary penalties stipulated in the university's Student Discipline Regulations, a resident student's violation of the provisions of this regulation may result in one of the following disciplinary penalties:

1. Warning.
2. Written warning with a commitment from the violating student.
3. Transfer from one housing unit to another.
4. Suspension from housing for one academic semester.
5. Suspension from housing for one academic year

6. Permanent expulsion from housing.
7. Referral of the violating student to the Permanent Committee for Student Discipline. Imposition of the appropriate penalty according to the disciplinary regulations.

Article Eleven

In the event that a student commits a violation, the housing supervisor or those in charge shall verify and record the incident, complete the necessary procedures, and refer it to the committee.

Article Twelve

The student shall not be exempt from punishment on the grounds of not being aware of this regulation or any other regulations and instructions.



Chapter Five

General Provisions

Chapter Five: General Provisions

Article Thirteen

Every student benefiting from dormitory services shall be subject to this regulation, in accordance with the basic regulations of King Saud University, and its provisions shall apply to every resident of the dormitory.

Article Fourteen

The authority responsible for supervising the implementation of the provisions of this regulation is the Dormitory Management at the Deanship of Student Affairs.

Article Fifteen

Each administration has the right to establish specific conditions, as it deems appropriate, to regulate residency procedures and disseminate them to male and female students in accordance with this regulation.

Article Sixteen

The electronic dormitory management website is the main platform for disseminating information, announcements, and news related to dormitory residency, in addition to other available sources such as social media sites, advertising screens, and student email.

Article Seventeen

A student affiliated with the university may not withdraw from or terminate his/her residency in the dormitory before the matter of the violation is resolved.

Article Eighteen

It is mandatory for the student to review this regulation and comply with its provisions, and the Dormitory Management must publish it on the dormitory management website, as well as any other suitable methods.

Article Nineteen

The Dormitory Management shall implement the provisions of this regulation through the regulatory procedures stipulated in the regulation or as approved by the university's competent authority. The management is also authorized to form the necessary committees to deal with emergency cases, inspect the residential unit suspected of violations without informing the student, summon the student if necessary, and take regulatory action against them when warranted.

Article Twenty

The University Council has the right to add, amend, or cancel any of the articles of this regulation, and it has the right to interpret them.

Article Twenty-One

Unless stated otherwise in this regulation, the regulations, systems, and instructions in force at the university shall apply.

Article Twenty-Two

This regulation shall come into effect from the date of its approval by the University Council, and it annuls any regulations, decisions, or instructions that contradict it upon the approval of this regulation.


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